



Year 2 Semi-Annual Progress Report Instructions

All SHARE grantees are required by the Robert Wood Johnson Foundation to complete a semi-annual progress report. We collect this information to track your progress and to inform SHARE's objective of disseminating findings to policy makers.

Please answer the questions below and include the following in your mid-year reporting documentation:

Project Title:

Grant ID#:

Reporting Period:

Principal Investigator:

Submitted by (project team designee):

Submission Date:

Progress Report

1. Please provide a brief progress report on all of the key activities related to your SHARE project. Please also include any new key steps or actions related to your research. If you haven't initiated an activity yet, please list the progress as pending.

Use the following template:

Key Activity	Progress (1 -2 sentences)
Activity 1	
Activity 2	
Activity 3	

2. If there have been major changes to your work plan or list of key activities please describe these changes and why they were made.

Findings and Dissemination

3. Briefly describe your major key findings to date. Please attach presentations, issue briefs web content, or other publications to complete this section.
4. Describe any recent or future dissemination activities, including links or references to publications or presentations and the names of state policy-makers you are in contact with to share results. Please let us know if you need assistance in identifying or connecting with states.
5. What have you learned about state health reform research that might help future state-level researchers? This can be related to your research goals, interactions with the states, etc.

